



September 2025 Attendance Options & Fees

	Aged 3 – 5 Years <i>Staff to child ratio 1:8</i>		Aged 16 months – 3 years <i>Staff to child ratio 1:3 under 2yrs</i> <i>Staff to child ratio 1:5 from 2 - 3yrs</i>	
Full Time 8am – 6pm	Per Hour	Per Week	Per Hour	Per Week
5 days (50 hours)	£9.00	£450.00	£9.50	£475.00
4 days (40 hours)	£10.00	£400.00	£10.50	£420.00
3 days (30 hours)	£11.00	£330.00	£11.50	£345.00
2 days (20 hours)	£12.00	£240.00	£12.50	£250.00

Core Time 9am – 4pm	Per Hour	Per Week	Per Hour	Per Week
5 days (35 hours)	£10.00	£350.00	£10.50	£367.50
4 days (28 hours)	£11.00	£308.00	£11.50	£322.00
3 days (21 hours)	£12.00	£252.00	£12.50	£262.50
2 days (14 hours)	£13.00	£182.00	£13.50	£189.00

Morning Session 9am - 12pm <i>For settling in purposes up to 1 month</i>	£28.00 x 3hr	£84.00 Per session
Extra 1 off Hours		£28.00 Per hour
Extra 1 off Core Day (9am-4pm)		£100 per core time day
Extra 1 off Full Day (8am-6pm)		£130.00 per full time day

Registration Fee	£100 Non-refundable. £0 for registration of siblings.
Deposit	4 x weekly fee payable 2 months before starting. Once paid this will be kept in lieu of notice if you choose not to start for any reason, or if a place is kept open for September, but your child is then offered a last minute place in school. In all other circumstances, the deposit will be refunded after your child has left if payments are up to date and correct notice has been given.
Fee Payments	Invoices are based on the number of Mondays in any given month and sent on 27/28 th - payable in advance by the 5 th . You pay for the Easter week we are closed, Bank Holidays that fall during our usual opening times, and 2 Inset days when we are closed for training & planning. You do not pay when we are closed for 2 weeks mid-August. You do not pay when we are closed for 2 weeks over Christmas & NY.
Discounts	10% discount for 2 or more siblings attending nursery at the same time.
Late Payment Fee	£50 if your invoice is not paid by the 5 th of the month.
Late Collection	£50 for 1 st ten mins plus £5 per minute thereafter. We have no insurance after 6pm and two members of staff are paid to stay in the building until your child is collected.

TERMS AND CONDITIONS

1. There is a non-refundable registration fee of £100. This is not a deposit. An invoice will be sent separately.
2. You must read and sign our contract for parents/guardians before starting.
3. A deposit of 4 weeks fees is payable 2 months in advance before the place is confirmed. The deposit will be refunded, after your child has left, if the correct notice has been given and your account settled in full.
4. Once the deposit has been paid if, for any reason, you decide not to start your child at Sticky Fingers on the agreed day the deposit will not be returned but retained in lieu of notice.
5. We require 1 months' notice to leave Sticky Fingers, in writing, on a Monday. Annual closure dates are not included in the notice period. This also applies to any requests for a permanent increase in sessions.
6. If notice has not been given before our August summer break and your child is offered a last-minute place at school for the Autumn Term, the entire deposit will be retained. This is because we will have been expecting your child to take a place that could otherwise have been allocated to someone else on the waiting list.
7. All fees are payable in advance by the 5th of each month.
Details for payment are on the invoices which will be emailed to you unless otherwise requested.
8. £50.00 will be charged for late payments.
9. Extra hours and/or days will be charged as per the fee sheet.
10. We are registered to accept payments from the Government's Tax-Free Childcare savings scheme.
We continue to accept Childcare Vouchers - please ask for our registration code for your voucher provider.
11. We close for 2 weeks during August and 2 weeks over Christmas & New Year. You do not pay for these 4 weeks. Additionally, we close for 1 week over Easter and this, plus any Bank Holidays outside of the above closures, will be charged for.
12. We close for 2 days per year (with prior notice) for essential staff training and planning.
If the training day falls on a day when your child normally attends nursery, all fees are due as normal.
13. If the nursery is forced to close due to adverse weather conditions, an emergency, or by order of local authorities, all fees are due as normal.
14. There will be no refunds for absences, however caused.
15. Fees are subject to a periodic review. You will be given at least 1 months' notice of any changes.
16. We do not accept payment by cheque or card due to the charges made by banks for processing them.
17. There is a reduction in fees due to the FNEP grant in the term after your child's 3rd birthday. Every child receives 15 hours of funding, but some parents qualify for a further 15 hours. Details will be given before your child turns 3.
18. Siblings: There is no additional registration charge if you would like more than one of your children to attend.
You will have a 10% reduction on your bill if two or more siblings attend the nursery school at the same time.
19. We are only allowed to administer doctor prescribed medicine, which will always be written in the medicine book and parents must sign. Antibiotics must have been taken for 48 hours before returning to nursery.
20. Sickness & diarrhea cases - 48 hours must elapse between the last bout and a return to nursery.
21. Please let us know in advance if your child is to be collected by someone other than agreed. The person picking up your child will need to have identification and use your pre-arranged password.
22. For regular collection by someone other than you, a 'Parental Permission Form' will need to be signed in advance.
23. All food and drinks are included. We cater for different dietary requirements.
24. Nappies are provided free of charge. Pull-ups and other potty-training pants must be provided by the parents.
25. Spare clothes must be in a cloth bag or a backpack - not a plastic bag. Everything must be clearly named.
26. For children still needing a nap, please provide bedding – details available from the staff.
27. Please familiarize yourself with pick up times and be aware we lock the door at 6pm as the insurance cover ends at that time. If you wish to speak with staff when collecting your child, please arrive 10-15 minutes early.

FNEP (free nursery education place) GRANT FUNDING For 2025-2026

15-Hour FNEP (12 Hours at SF) – All children are entitled to this in the term following their 3rd birthday:

Each year, children in the term following a third birthday receive 570 "free" hours over 38 weeks of the year. We charge for 48 weeks of the year therefore you are entitled to 11.875 hrs per week which we will round up to 12 hours per week at no extra cost.

Any hours beyond the "free" ones will be charged at the hourly rate listed on the fee sheet.

For example, a full-time schedule of 50 hours per week will include 12 the remaining 38 hours charged.

30-Hour FNEP (24 Hours at SF) – Extra funding for 3-year-olds, if eligible:

If both parents (or a lone parent) are working full-time, it's worth checking if you're eligible for extra funding. Some parents may qualify for 30 hours per week (reduced to 24 hours during our opening weeks).

To apply:

1. Visit the government website: <https://www.gov.uk/30-hours-free-childcare>.
2. If eligible, you'll receive a code that we need before we can claim the funding.
3. Along with the code, please provide the name, date of birth, and NI number of the person who applied.

If you don't qualify for the extra hours, you will still receive the **Universal 15 Hours** (12 hours here at SF).

30-Hour FNEP (24 Hours at SF) – For children aged 9 months up to the term after their 3rd birthday:

If both parents (or a lone parent) are working full-time, you may be eligible for funding.

To apply:

1. Visit the government website: <https://www.gov.uk/30-hours-free-childcare>
2. If eligible, you will receive a code.
3. Please provide this code to us before we can claim the funding for your child.
4. Along with the code, we will also need the name, date of birth, and NI number of the person who applied.

This code will stay with your child throughout their time at nursery and will allow you to access the extra hours of funding in the term after your child turns 3.

How We Apply the Funding:

In line with government guidelines, we've updated how we apply funding for transparency.

- **Meals, Sundries, Enriched Curriculum, Specialist Visitors & Entertainment:** These costs will be clearly listed on your invoice as voluntary contributions. You can choose to opt out of these costs if you wish.
- **Extra Hours:** Any hours beyond the 12 or 24 "free" hours will be charged separately and shown on your invoice.
- **Outings & Trips:** We arrange 2 to 3 trips each year, and the cost for these will be invoiced when the trips take place.

For more details on why we charge for these extras (which aren't covered by the government grant) please ask.

If you decide to opt out of paying for meals, sundries, or curriculum enhancements, please speak to the nursery manager. We have policies in place regarding what can and can't be brought into the nursery.

Important:

Remember to **reconfirm** your eligibility if you're receiving extra hours or funding for children under 3.

You will receive reminders from the government each term before the cut-off dates. There is a "grace period," but it's important to reconfirm on time to continue receiving the funding.

The funding is available based on the following cut-off dates and codes must be in place so that we can claim.

- **31st March:** For Summer Term funding
- **31st August:** For Autumn Term funding
- **31st December:** For Spring Term funding